

Office Use Only
 Amount Paid _____
 Date _____
 Check # _____
 Booth # _____

**Category Description and Fee Schedule
 For Crafts, Commercial and Non-Profit Vendors
 Booth Sizes 10' x 15'**

Crafts \$60
 Crafts must be completely hand-crafted by the exhibitor; no kits or consignment merchandise

Commercial \$100
 Commercial information, including manufactured crafts, products and services

Non-Food Vendor
Electricity Fees (no generators permitted)
 120 volts/20 amps.....\$20

Non-Profit/Fund Raising (Apex) \$50
 Local Apex groups fund raising, except food

Non-Profit/Fund Raising \$60
 Non-Apex groups fund raising, except food

Non-Profit/Info (Apex) \$40
 Local Apex service groups or information

Non-Profit/Info \$50
 Non-Apex service groups or information

 Name

 Business Organization

 Mailing Address

 City, State, Zip

 Home Phone Work Phone

 Email

 Description of craft, product or service (attach additional pages if needed):

 Describe your set-up (i.e. tent, tables, trailer length including tongue, etc.)

Check Category
 Crafts _____
 Commercial _____
 Non-Profit/Fund Raising (Apex) _____
 Non-Profit-Info Only (Apex) _____
 Non-Profit/Fund Raising _____
 Non-Profit-Info Only _____

Entry Fee \$ _____
 Electrical Fee \$ _____
 _____ Volts/ _____ Amps

Total Enclosed \$ _____

Hold Harmless Agreement

The undersigned agrees to protect, defend, indemnify and hold the Apex Festival Commission, Town of Apex, its officers, employees, and agents free and harmless from any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or respond to, provide defense for and defend any such claims, etc., at his/her sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false, or fraudulent.

Signature _____
 Date _____

Check payable to: Apex Festival Commission
 Mail To: **Apex Festival Commission**
PO Box 1238, Apex, NC 27502

The first day that applications will be accepted is **Monday, September 29, 2008 for Arts and Craft Vendors Only** and **Monday, October 27, 2008 for all other categories**. Applications will be accepted on a mail-in or drop-off basis. If dropping applications off, you may do so at the Apex Community Center located at the intersection of Hunter Street and Laura Duncan Road. Community Center hours are M-F 8am-10pm, Sat. 9am-6pm, and Sun. 1-6pm. The Festival Commission will accept only one vendor, on a first-come first-serve basis, representing products such as Avon, Longaberger Baskets, Creative Memories, Tupperware, Pampered Chef, etc. Note, the first day applications will be accepted for all categories, other than Arts & Crafts is Monday, October 27, 2008.

Vendors applying for a **COMMERCIAL** and **NON-PROFIT** space should note that these spots will be on a **VERY LIMITED AVAILABILITY** with preference going to Apex businesses. There will be no "Flea Market" type booths allowed this year. **Photos** and a detailed description of ALL items sold and booth layout are **required**.

Return Address:

Apex Festival Commission
P.O. Box 1238
Apex, NC 27502



Peak Fest - May 2, 2009
Vendor Application

First day for application acceptance is Monday, September 29, 2008 for Arts and Craft Vendors *only* and Monday, October 27, 2008 for all other categories.

Contact (919) 249-3402 Web page: <http://www.creativisibility.com/peakfest/>

Thank you for your interest in vending space at the **29th Annual Peak Fest** to be held **May 2, 2009**. Peak Fest will feature a variety of arts, crafts, food, entertainment stages, children's area, and more. Over 20,000 people are expected to attend. The festival is held on the streets of historic downtown Apex. The festival is open to the public free of charge from 9:00 AM until 5:00 PM.

Supporting Materials: **Photos** of product and or booth setup **are required**. If you wish to have your photos returned please enclosed a self addressed, stamped envelope.

Standard Booth Size: Booth space is 10' X 15'. Space permitting, vendors may purchase **max of two booths** side by side for a larger display area. All effort is made to space similar vendors apart from each other. Requests for desired booth locations will be accepted, however such requests cannot be guaranteed. Space is just that, space on the street. You must provide your own tables, tent, chairs, etc. Vendor will not be allowed to encroach outside the assigned vendor space (sides, front, and back). Remember to include trailer tongues, canopies, tables, etc. to determine the exact footage necessary.

Items to Furnish: The festival provides only street space. Vendors must furnish everything needed (tables, tent, chairs, etc.). **WATER IS PROVIDED AT APEX BAPTIST CHURCH and APEX VOLUNTEER FIRE STATION ONLY.** Additionally, Apex Town Ordinance prohibits pets within the Festival boundaries. Please leave your pets at home.

Entry Confirmation: A vendor packet of festival information will be sent out approximately April 1st, 2009. The packet will contain information regarding, street layout, booth location, parking, directions, and other pertinent information. Those applications not accepted will be returned with full payment by March 20, 2009 or sooner in most cases.

Electricity: Electricity may be purchased through the festival commission, on a limited basis. You must abide by your equipment and amperage as you indicate on your application. The Apex Festival Commission reserves the right to prohibit use of unsuitable equipment. Generators are **not** permitted.

Food Vendors: Applications are sent out via invitation only. You will not be able to submit this application for food vending purposes. This includes non-profit food vendors as well as commercial food vendors.

Compliance: Apex Festival Commission staff will visit your booth to ensure that you are in compliance with festival regulations. The Apex Festival Commission reserves the right to remove, from the festival, any exhibit that is unacceptable or different from application.

Application Deadline: Application Deadline is March 20, 2009. However, vendor space is expected to be full well before the application deadline so please apply early!!!